

**STATE OF LOUISIANA  
DEPARTMENT OF CIVIL SERVICE  
BATON ROUGE, LA**

February 27, 2006

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**STATE PERSONNEL MANUAL  
TRANSMITTAL SHEET  
NO. 421**

**To: HEADS OF STATE AGENCIES AND PERSONNEL OFFICERS**

**Subject: CHANGES TO THE PAY PLAN AND NEW LABOR/TRADES (WS) PAY GRID**

**Issue Date: February 27, 2006**

Attached are changes to the current Job Specification Index (Pay Plan) made since Transmittal Sheet 417. Changes are effective on the dates noted. Also attached is the new pay grid for the Labor/Trades Schedule (WS) schedule which became effective on February 13, 2006.

If there are any questions concerning the subject matter of this Transmittal Sheet, please call Lisa Lusk or Glenn Balentine at (225) 342-8083.

Sincerely,

s/Anne S. Soileau  
Acting Director

### NEW JOBS ADDED TO THE PAY PLAN

<b>JOB CD</b>	<b>JOB TITLE</b>	<b>PAY LVL</b>	<b>OCC GRP</b>	<b>CAREER FIELD</b>	<b>EEO CAT</b>	<b>EFF DATE</b>
169990	ALCOHOL TOBACCO CONTROL DEPUTY COMMISSIONER	PS-120	F5	6501	OA	12/8/05
169950	ELECTIONS COMPLIANCE OFFICER 1	PS-112	F5	9999	PR	2/13/06
169960	ELECTIONS COMPLIANCE OFFICER 2	PS-113	F5	9999	PR	2/13/06
169970	ELECTIONS COMPLIANCE OFFICER 3	PS-115	F5	9999	PR	2/13/06
169980	ELECTIONS COMPLIANCE OFFICER 4	PS-117	F5	9999	OA	2/13/06
169840	FACILITY PROJECT PLANNER 1	TS-310	G2	9999	PR	2/13/06
169850	FACILITY PROJECT PLANNER 2	TS-312	G2	9999	PR	2/13/06
169860	FACILITY PROJECT PLANNER 3	TS-313	G2	9999	PR	2/13/06
169870	FACILITY PROJECT PLANNER 4	TS-315	G2	9999	PR	2/13/06
169880	FACILITY PROJECT PLANNER 5-A	TS-316	G2	9999	OA	2/13/06
170000	FACILITY PROJECT PLANNER 5-B	TS-317	G2	9999	OA	2/13/06
169520	FOOD SERVICE SPECIALIST 4-A	WS-206	H2	8201	SM	2/13/06
169530	FOOD SERVICE SPECIALIST 4-B	WS-206	H2	8201	SM	2/13/06
169540	FOOD SERVICE SPECIALIST 5	WS-207	H2	8201	SM	2/13/06
169550	FOOD SERVICE SPECIALIST 6	WS-209	H2	8201	OA	2/13/06
169560	FOOD SERVICE SPECIALIST 7	WS-211	H2	8201	OA	2/13/06
169820	OPERATING ENGINEER FOREMAN- -COGENERATION	WS-215	H3	8326	SC	2/13/06
169810	OPERATING ENGINEER-- COGENERATION	WS-214	H3	8326	SC	2/13/06
169160	RETIREMENT BENEFITS ASSISTANT ADMINISTRATOR	AS-619	C4	2309	OA	2/13/06
169170	RETIREMENT BENEFITS CONSULTANT	AS-616	C4	2309	PR	2/13/06
169930	SOCIAL SERVICE COUNSELOR 4-A	SS-414	E2	5915	PR	2/13/06
169940	SOCIAL SERVICE COUNSELOR 5-A	SS-415	E2	5915	PR	2/13/06

### JOB ABOLISHMENTS

<b>JOB CD</b>	<b>JOB TITLE</b>	<b>EFF DATE</b>
133640	WILDLIFE ENFORCEMENT CADET--BOAT	12/08/05

### JOB TITLE CHANGES

<b>JOB CD</b>	<b>FROM JOB TITLE</b>	<b>TO JOB TITLE</b>	<b>EFF DATE</b>
150780	ALCOHOLIC BEVERAGE CONTROL ADMINISTRATIVE PROSECUTOR	ALCOHOL TOBACCO CONTROL PROSECUTOR	12/8/05
131250	CORRECTIONS INTERNAL AFFAIRS INVESTIGATOR 1	CORRECTIONS SPECIALIST 1	2/13/06
131260	CORRECTIONS INTERNAL AFFAIRS INVESTIGATOR 2	CORRECTIONS SPECIALIST 2	2/13/06
162790	DOTD PROJECT DEVELOPMENT DIVISION CHIEF	DOTD DEPUTY ENGINEER ADMINISTRATOR	12/8/05
160910	FOOD SERVICE PREPARATION SPECIALIST 1	FOOD SERVICE SPECIALIST 1	2/13/06
160920	FOOD SERVICE PREPARATION SPECIALIST 2	FOOD SERVICE SPECIALIST 2	2/13/06
160930	FOOD SERVICE PREPARATION SPECIALIST 3	FOOD SERVICE SPECIALIST 3	2/13/06
129410	OPERATING ENGINEER FOREMAN 2	OPERATING ENGINEER FOREMAN	2/13/06
129420	OPERATING ENGINEER LEADER	OPERATING ENGINEER MASTER	2/13/06
122540	RETIREMENT BENEFITS SUPERVISOR/CONSULTANT	RETIREMENT BENEFITS SUPERVISOR	2/13/06
154870	RETIREMENT EDUCATION MANAGER	RETIREMENT EDUCATION CONSULTANT	2/13/06
168620	SOCIAL SERVICE COUNSELOR 4	SOCIAL SERVICE COUNSELOR 4-B	2/13/06
168630	SOCIAL SERVICE COUNSELOR 5	SOCIAL SERVICE COUNSELOR 5-B	2/13/06

### JOB PAY CHANGES

<b>JOB CD</b>	<b>JOB TITLE</b>	<b>FROM PAY LVL</b>	<b>TO PAY LVL</b>	<b>EFF DATE</b>
160930	FOOD SERVICE SPECIALIST 3	WS-204	WS-205	2/13/06
162930	RETIREMENT BENEFITS ADMINISTRATOR	AS-620	AS-621	2/13/06
122550	RETIREMENT EDUCATION REPRESENTATIVE	AS-614	AS-615	2/13/06

**MISCELLANEOUS CHANGES (if an area is blank, then no change was made in that area)**

<b>JOB CD</b>	<b>JOB TITLE</b>	<b>FROM OCC GRP</b>	<b>TO OCC GRP</b>	<b>FROM CAREER FIELD</b>	<b>TO CAREER FIELD</b>	<b>FROM EEO CAT</b>	<b>TO EEO CAT</b>
166410	COMMERCIAL COMPLIANCE SPECIALIST 3			1101	3216		
131250	CORRECTIONS SPECIALIST 1	F5	C2				
131260	CORRECTIONS SPECIALIST 2	F5	C2				
145410	ELECTIONS PROGRAMS SPECIALIST 3			3408	3218		
152230	ELECTIONS PROGRAMS SPECIALIST 5			4108	3218		
162930	RETIREMENT BENEFITS ADMINISTRATOR	B3	C4				
122500	RETIREMENT BENEFITS ANALYST 1	B3	C4				
122510	RETIREMENT BENEFITS ANALYST 2	B3	C4				
158420	RETIREMENT BENEFITS ANALYST 3	B3	C4				
122530	RETIREMENT BENEFITS MANAGER	B3	C4				
122540	RETIREMENT BENEFITS SUPERVISOR	B3	C4				
154870	RETIREMENT EDUCATION CONSULTANT	B3	C4				
122550	RETIREMENT EDUCATION REPRESENTATIVE	B3	C4				
113950	STATE AUDIT MANAGER					PR	OA
114990	STATE PARKS LAND OFFICER	B3	C2				

**LABOR/TRADES (WS) PAY GRID**  
**EFFECTIVE 02-06-2006**

<b>WS</b>	<b>MINIMUM</b>	<b>1st QUARTILE</b>	<b>MIDPOINT</b>	<b>3rd QUARTILE</b>	<b>MAXIMUM</b>	<b>FREQUENCY</b>
<b>201</b>	5.47	6.54	7.61	8.68	9.75	HOURLY
	437.60	523.20	608.80	694.40	780.00	BIWEEKLY
	948.00	1,134.00	1,319.00	1,505.00	1,690.00	MONTHLY
	11,378.00	13,604.00	15,829.00	18,055.00	20,280.00	ANNUAL
<b>202</b>	5.68	6.87	8.06	9.25	10.43	HOURLY
	454.40	549.40	644.40	739.40	834.40	BIWEEKLY
	985.00	1,191.00	1,397.00	1,603.00	1,808.00	MONTHLY
	11,814.00	14,284.00	16,754.00	19,224.00	21,694.00	ANNUAL
<b>203</b>	5.85	7.18	8.51	9.84	11.16	HOURLY
	468.00	574.20	680.40	786.60	892.80	BIWEEKLY
	1,014.00	1,244.00	1,474.00	1,704.00	1,934.00	MONTHLY
	12,168.00	14,930.00	17,691.00	20,452.00	23,213.00	ANNUAL
<b>204</b>	6.26	7.68	9.10	10.52	11.94	HOURLY
	500.80	614.40	728.00	841.60	955.20	BIWEEKLY
	1,085.00	1,332.00	1,578.00	1,824.00	2,070.00	MONTHLY
	13,021.00	15,975.00	18,928.00	21,882.00	24,835.00	ANNUAL
<b>205</b>	6.70	8.22	9.74	11.26	12.78	HOURLY
	536.00	657.60	779.20	900.80	1,022.40	BIWEEKLY
	1,161.00	1,425.00	1,688.00	1,952.00	2,215.00	MONTHLY
	13,936.00	17,098.00	20,259.00	23,421.00	26,582.00	ANNUAL
<b>206</b>	7.17	8.80	10.42	12.05	13.67	HOURLY
	573.60	703.60	833.60	963.60	1,093.60	BIWEEKLY
	1,243.00	1,525.00	1,807.00	2,089.00	2,370.00	MONTHLY
	14,914.00	18,294.00	21,674.00	25,054.00	28,434.00	ANNUAL
<b>207</b>	7.67	9.41	11.15	12.89	14.63	HOURLY
	613.60	752.80	892.00	1,031.20	1,170.40	BIWEEKLY
	1,330.00	1,632.00	1,933.00	2,235.00	2,536.00	MONTHLY
	15,954.00	19,573.00	23,192.00	26,811.00	30,430.00	ANNUAL
<b>208</b>	8.21	10.07	11.93	13.79	15.65	HOURLY
	656.80	805.60	954.40	1,103.20	1,252.00	BIWEEKLY
	1,423.00	1,746.00	2,068.00	2,391.00	2,713.00	MONTHLY
	17,077.00	20,946.00	24,815.00	28,684.00	32,552.00	ANNUAL
<b>209</b>	8.78	10.78	12.77	14.76	16.75	HOURLY
	702.40	861.80	1,021.20	1,180.60	1,340.00	BIWEEKLY
	1,522.00	1,868.00	2,213.00	2,558.00	2,903.00	MONTHLY
	18,262.00	22,407.00	26,551.00	30,696.00	34,840.00	ANNUAL
<b>210</b>	9.39	11.53	13.66	15.79	17.92	HOURLY
	751.20	921.80	1,092.40	1,263.00	1,433.60	BIWEEKLY
	1,628.00	1,998.00	2,367.00	2,737.00	3,106.00	MONTHLY
	19,531.00	23,967.00	28,403.00	32,839.00	37,274.00	ANNUAL

<b>211</b>	10.05	12.33	14.61	16.89	19.17	HOURLY
	804.00	986.40	1,168.80	1,351.20	1,533.60	BIWEEKLY
	1,742.00	2,138.00	2,533.00	2,928.00	3,323.00	MONTHLY
	20,904.00	25,647.00	30,389.00	35,132.00	39,874.00	ANNUAL
<b>212</b>	10.75	13.19	15.63	18.07	20.51	HOURLY
	860.00	1,055.20	1,250.40	1,445.60	1,640.80	BIWEEKLY
	1,863.00	2,286.00	2,709.00	3,132.00	3,555.00	MONTHLY
	22,360.00	27,436.00	32,511.00	37,586.00	42,661.00	ANNUAL
<b>213</b>	11.50	14.12	16.73	19.34	21.95	HOURLY
	920.00	1,129.00	1,338.00	1,547.00	1,756.00	BIWEEKLY
	1,993.00	2,446.00	2,899.00	3,352.00	3,805.00	MONTHLY
	23,920.00	29,354.00	34,788.00	40,222.00	45,656.00	ANNUAL
<b>214</b>	12.31	15.11	17.90	20.70	23.49	HOURLY
	984.80	1,208.40	1,432.00	1,655.60	1,879.20	BIWEEKLY
	2,134.00	2,619.00	3,103.00	3,588.00	4,072.00	MONTHLY
	25,605.00	31,419.00	37,232.00	43,046.00	48,859.00	ANNUAL
<b>215</b>	13.17	16.16	19.15	22.14	25.13	HOURLY
	1,053.60	1,292.80	1,532.00	1,771.20	2,010.40	BIWEEKLY
	2,283.00	2,802.00	3,320.00	3,838.00	4,356.00	MONTHLY
	27,394.00	33,613.00	39,832.00	46,051.00	52,270.00	ANNUAL
<b>216</b>	14.09	17.29	20.49	23.69	26.89	HOURLY
	1,127.20	1,383.20	1,639.20	1,895.20	2,151.20	BIWEEKLY
	2,442.00	2,997.00	3,552.00	4,107.00	4,661.00	MONTHLY
	29,307.00	35,963.00	42,619.00	49,275.00	55,931.00	ANNUAL
<b>217</b>	15.08	18.51	21.93	25.35	28.77	HOURLY
	1,206.40	1,480.20	1,754.00	2,027.80	2,301.60	BIWEEKLY
	2,614.00	3,208.00	3,801.00	4,394.00	4,987.00	MONTHLY
	31,366.00	38,485.00	45,604.00	52,723.00	59,842.00	ANNUAL
<b>218</b>	16.14	19.80	23.46	27.12	30.78	HOURLY
	1,291.20	1,584.00	1,876.80	2,169.60	2,462.40	BIWEEKLY
	2,798.00	3,433.00	4,067.00	4,701.00	5,335.00	MONTHLY
	33,571.00	41,184.00	48,797.00	56,410.00	64,022.00	ANNUAL
<b>219</b>	17.27	21.19	25.10	29.02	32.93	HOURLY
	1,381.60	1,694.80	2,008.00	2,321.20	2,634.40	BIWEEKLY
	2,994.00	3,673.00	4,351.00	5,030.00	5,708.00	MONTHLY
	35,922.00	44,065.00	52,208.00	60,351.00	68,494.00	ANNUAL
<b>220</b>	18.48	22.67	26.86	31.05	35.24	HOURLY
	1,478.40	1,813.60	2,148.80	2,484.00	2,819.20	BIWEEKLY
	3,203.00	3,930.00	4,656.00	5,382.00	6,108.00	MONTHLY
	38,438.00	47,154.00	55,869.00	64,584.00	73,299.00	ANNUAL
<b>221</b>	19.77	24.26	28.74	33.23	37.71	HOURLY
	1,581.60	1,940.40	2,299.20	2,658.00	3,016.80	BIWEEKLY
	3,427.00	4,205.00	4,982.00	5,759.00	6,536.00	MONTHLY
	41,122.00	50,451.00	59,780.00	69,109.00	78,437.00	ANNUAL
<b>222</b>	21.15	25.95	30.75	35.55	40.35	HOURLY
	1,692.00	2,076.00	2,460.00	2,844.00	3,228.00	BIWEEKLY
	3,666.00	4,498.00	5,330.00	6,162.00	6,994.00	MONTHLY
	43,992.00	53,976.00	63,960.00	73,944.00	83,928.00	ANNUAL

<b>223</b>	22.63	27.77	32.90	38.04	43.17	HOURLY
	1,810.40	2,221.20	2,632.00	3,042.80	3,453.60	BIWEEKLY
	3,923.00	4,813.00	5,703.00	6,593.00	7,483.00	MONTHLY
	47,070.00	57,751.00	68,432.00	79,113.00	89,794.00	ANNUAL
<b>224</b>	24.21	29.71	35.20	40.70	46.19	HOURLY
	1,936.80	2,376.40	2,816.00	3,255.60	3,695.20	BIWEEKLY
	4,196.00	5,149.00	6,101.00	7,054.00	8,006.00	MONTHLY
	50,357.00	61,787.00	73,216.00	84,646.00	96,075.00	ANNUAL